



Job Description

Food Technician

Responsible to: Subject Leader Technology

Salary Grade: Band 3, Points 5-6

Full time/Part time: Casual hours

Job Purpose

To be responsible for preparing for practical lessons, assisting during lessons where necessary and clearing up after practical lessons.

Maintaining high standards of food hygiene in the food classrooms.

Safeguarding Responsibilities

- Demonstrate a commitment to keeping children and young people safe
- Report any disclosure made to you to the appropriate person
- Report any safeguarding concerns in the workplace to the appropriate person
- Maintain an awareness of the Trust policies in relation to safeguarding

The Sigma Trust is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to safer recruitment process, including the disclosure of criminal records and vetting checks. We ensure that we have a range of policies in place which promote safeguarding and safer working practice across our schools.

Key Responsibilities

- To be responsible for preparing and checking orders for the Department and maintaining stock levels.
- To follow COSH regulations when storing and handling cleaning chemicals within the department.
- Complete and log safety and temperature checks as directed by the subject leader to maintain department's due diligence documentation.
- To ensure items are laundered where necessary and equipment cleaned after use.
- To ensure all demonstration materials, equipment and provisions are available for use by the teaching staff.
- To carry out minor repairs and maintenance of kitchen equipment where possible and arrange for specialist outside companies to attend to more complex problems.
- To give support to teachers in preparing theory work.
- To support in practical lessons practical lessons as directed by Subject Leader.
- To be available to assist at any time with any problem that arises in the Department.

GREATER THAN THE SUM OF ITS PARTS



General

- To comply with individual responsibilities, in accordance with the role, for health and safety in the workplace
- Ensure that all duties and services provided are in accordance in the School's Equal Opportunities Policy
- The Trustees and Local Governing Committee are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task needing to be undertaken may not be identified.

The postholder will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified within this job description.

This job description may be amended at any time following discussion with the Headteacher and/or CEO, and will be reviewed annually.

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