



Higher Level Teaching Assistant - HLTA

Bournemouth Park Academy, Bournemouth Park Road, Southend on Sea, Essex SS2 5JN

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Website: www.bournemouthparkacademy.co.uk

Acting Principal: Mr R Thomas

Position: HLTA

Start Date: September 2024 (possible option for early start from May 24)

Pay Range: EPAT Support Range 4 (Actual £18,047 - £22,414)

Contract Type: Permanent. 32.5 hours per week, pro rata – 44.6 weeks including holiday pay

Date of Interviews: 07.05.24

Application Close: 29.04.24 Midday

We are looking to appoint an experienced HLTA to join our friendly and committed teaching team. From September 2024 we are keen to appoint an enthusiastic and reliable professional who is keen to go the extra mile for our children at Bournemouth Park Academy.

The role of the successful candidate involves:

- working under the guidance of teaching/senior staff, and within an agreed system of supervision, to implement pre-determined work programmes with individuals and groups of students in or out of the classroom to raise the learning and attainment of pupils.
- Assisting the class teacher with the whole planning cycle and the management and preparation of resources.
- Supervising as required whole classes, occasionally during the short-term absence of teachers, and maintaining good order and keeping students on task.
- Contributing to the overall ethos, work and aims of the school.
- Promote pupils' independence, self-esteem and social inclusion.
- Give support to pupils, individually or in groups, so they can access the curriculum, take part in learning, and experience a sense of achievement.

If you would like to be part of our dedicated team which aims to provide an engaging, friendly and thriving learning environment, then we would very much like to hear from you.

Bournemouth Park Academy is an Ofsted rated 'Good' school and our focus is to ensure all of our learners are successful during their primary journey.

We welcome applications from practitioners who:

- Have experience working within a primary school under direction of a teacher
- Have knowledge and understanding of HLTA standards
- Have knowledge of how to successfully lead learning activities for a group or class or children
- Can plan, prepare and deliver learning activities to groups and classes
- Can work with children with a range of needs
- Can manage pupil behaviour
- Can communicate with pupils, staff, parents and other professionals
- Can assess, record and report on development and learning progress
- Have a commitment to team approach to working in a primary academy
- Have knowledge of relevant policies, codes of practice and legislation including safeguarding
- Have subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and pupils
- Have a diverse set of skills which will enable you to be flexible and adapt to the needs of pupils
- Be able to support and uphold the school's vision and values
- Be able to contribute to the wider life of the academy

We can offer you:

The opportunity to be part of an Ofsted graded 'Good' school

To work in a large primary school, with a diverse, friendly and supportive community of staff and children

To be supported by an enthusiastic and dedicated team committed to improvement, professional development and equality for all staff.

Visits to the academy are warmly invited. Please contact the academy office to make an appointment by telephone or email.

Bournemouth Park Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. C.Vs will only be considered where accompanied by the school's application form.

This post will require an enhanced disclosure from the Disclosure & Barring Service.