



Learning Support Assistant

We are seeking to appoint a part time Learning Support Assistant with immediate effect on a permanent basis. The post offers an excellent opportunity to work in a strong SEND department in our highly successful academy which holds a good Ofsted status.

The core purpose of the role is to support the progress, learning, achievement, and wellbeing of SEND students in line with the National Curriculum, codes of practice and academy policies and procedures.

Personal Qualities

The successful applicant should have qualifications in Maths and English at minimum C grade [or grade 4] GCSE or equivalent Level 2 qualification. It is desirable that the applicant has further relevant qualifications e.g., TA qualification, qualification in childcare or A levels/Level 3 qualifications.

Applicants should be hardworking, enthusiastic and have a high level of commitment and ability to focus on fostering the teaching and learning and personal development of Year 7 to 13 students.

Responsibilities of the Post Holder

Responsibilities of the post holder will be in accordance with the Learning Support Assistant job description.

Remuneration and Working Time

The hours of work required for the role are 30 hours per week, Monday to Friday 8.30am to 3.10pm, term time only.

Annual salary for a Learning Support Assistant will be in accordance with the Academy's Support Staff Pay Scale, which for appointment for a full-time post currently involves a salary of up to £20,969 salary (Band 2 Point 11-14 2023/24 pay awards), however, actual salary offered will be £14,218 per annum, pro rata equivalent of point 11 including an allowance for holiday pay.

Application Process

If you are interested in the position and wish to discuss the post prior to application, please email Mrs Dorcas Ologunde, Director of Human Resources, at d.ologunde@plume.essex.sch.uk, to arrange a telephone conversation. We are very proud of our academy and what we can offer new members of our team. The Director of Human Resources will be pleased to discuss the post and provide further information about the academy.

To apply please complete the Plume Academy application form (please see link via our website). This must be completed and submitted to HR@plume.essex.sch.uk by the closing date stated (unaccompanied CVs or third-party application forms will not be accepted).

Closing Date: noon Monday 15 April 2024, however, interviews may be held sooner upon receipt of application.

Interviews are likely to take place during that week.